

**TOWN OF FRANCESTOWN**  
OFFICE OF SELECTMEN  
27 MAIN STREET • P.O. BOX 5  
FRANCESTOWN, NEW HAMPSHIRE 03043-0005  
**BOARD OF SELECTMEN MEETING MINUTES**

**April 28, 2014**

Selectmen Present: Chair Betsy Hardwick, Scott Carbee, and Abigail Arnold

Staff Present: Town Administrator Michael Branley and Police Chief Steve Bell

Also present: Polly Freese

**CALL TO ORDER:** Betsy called the meeting to order at 5:00 p.m.

**MOTION:** Betsy made a motion to enter nonpublic session seconded by Scott pursuant to RSA 91-A:3, II (a) personnel.

Roll Call vote to enter nonpublic session:	Betsy Hardwick	Aye
	Scott Carbee	Aye
	Abigail Arnold	Aye

The meeting room was cleared and the Board entered nonpublic session at 5:01 p.m.

At 5:38 p.m. the Board returned to public session having decided to seal the minutes having voted by a vote of 2/3's or greater of the members present to not disclose the minutes and decisions reached therein to the public, as divulgence of the information discussed likely would affect adversely the reputation of any person other than a member of the public body itself, until – in the opinion of a majority of the members – the aforesaid circumstances no longer apply.

Also present: Polly Freese, Lisa Bourbeau, Betty Behrsing, Tom Anderson, Lisa Stewart, Becky Moul, Bruce Harrington, John Arnold, Ben and Robyn Haubrich.

**Items to Sign**

1. Payables manifest for 4/28/14
2. Payroll manifest for 4/28/14
3. Timber grading for Map 1 Lot 16
4. Milfoil DASH Contract with AB Aquatics for Scoby Pond.

**MOTION:** Scott made a motion to approve the Milfoil DASH Contract with AB Acquatics for Scoby Pond and authorize Betsy to sign it. Seconded by Abigail. All in favor.

5. Easement for the Schott property

### **New Business**

1. Review of Committee Letters of Interest – the Board reviewed the letters of interest received thus far. The Board agreed to post for another week the remaining openings.
2. Scott said he got an email from the School Board that there are going to be 2 presentations on Common Core May 5<sup>th</sup> at 6:00 at Dublin and May 14<sup>th</sup> at 6:00 at Temple.
3. The Board agreed to transfer the funds from the Personnel account to Highway and Solid Waste budgets for previous wage adjustments.
4. Betsy said Barbara Miller from Peterborough is available to help with the LCHIP Grant. Mike said Michele contacted her to see if she was available and she gave a price of \$600 which he thinks sounds reasonable. The Board agreed to talk about it again after the workshop.
5. Mike reminded the Board about the property on Journeys End Road that Mr. Bosman would like to purchase. The Board looked at the map and asked Mike to do a financial analysis on the lost tax revenue.
6. Mike said he heard back from the company that wants to put a cell tower at the Highway Garage and their initial offer was \$850 per month. Mike had Dave research what cell tower sites are renting for, and they can be up to \$2,000 a month. Mike said he went back to them with that and they have increased their offer to \$1,500 per month. Abigail asked who the company was and Mike answered Grain Management, which is a holding company. Mike said he thought it was worth it to have them come in to talk to the Board and the Board agreed.

### **Appointments**

1. Waste Disposal Committee – Becky Moul stated Dorothy Chapman came to the Waste Disposal Committee and gave an E-Waste presentation, but we have not been able to confirm that she is in compliance with the Zoning Ordinance and have decided to stay with the current person. Becky said they are working on a flyer. John said they are putting together a list of what we recycle and where it should be going in the “Talking Trash” publication that people can cut out and keep. Becky said they are hoping to have this done the end of May/beginning of June. Mike said it looks like one more member will be needed for the committee. Becky said the annual spring clean-up will be this Wednesday. Becky said they are working on getting a quote for cement for under the scrap metal pile. Abigail asked and it was answered that they are working on a place to store the plastic bags. Mike said the Board did give George authorization to build a structure over the port-o-potty.

### **Correspondence**

1. Letter from Hillsborough County regarding a public hearing on their proposed budget.
2. Weekly Police Report 4/14 to 4/24
3. Mike’s Weekly Update April 26

4. Memo from Mike regarding revised Public Assistance Guidelines. These changes are in response to a change in an RSA and Phyllis Naegeli's request to perform inspections of housing units where the Town is paying rent.

**MOTION:** Scott made a motion to adopt the new policy revised April 25, 2014. Seconded by Betsy. All in Favor.

5. Proposal from Eric Grenier Carpentry for work on two of the louvers on the bell tower of the Town Hall in the amount of \$1,960. There was a discussion regarding this and where it would come out of. The Board agreed to accept the proposal.
6. Treasurer's Report for Month ending March 31, 2014.
7. Copy of the cover letter and contract with Target New England for the work on the cupola.
8. Letter from NH Department of Revenue Administration regarding our 2013 equalization ratio.
9. Copies of letters to two residents on Woodbury Lane regarding a change to their address.
10. Copy of the email from BJ Carbee regarding her interest in continuing to serving on the Conservation Commission and Highway Safety Committee.
11. Email from Brenda Marschok regarding the Common Core presentation.
12. Copy of our Application for the Conservation License Plate Grants for the restoration of the Town Clock.
13. Email from Wayne Charette from NHDOT regarding verifying the classification of Cressy Hill Road. Betsy recused herself regarding this matter. Abigail and Scott discussed follow-up and agreed to have a conference call with Town Counsel.

### **Liaison Reports**

Betsy stated there will be a Scenic Road Hearing by Planning Board on April 29 for the 2<sup>nd</sup> NH Turnpike Bridge work with the site walk at 6:45 p.m. and hearing at 7:00 p.m.

### **Administrative Update**

Mike said there is a pre-construction meeting for the 2<sup>nd</sup> NH Turnpike Bridge with CLD and George Cairns this Wednesday at 1:00 p.m.

Mike said Ed got confirmation from Pat Terry last Thursday that the shields are installed and he will be going to check them this week.

Mike said Kevin Holdredge is working on getting two updated quotes for the generator at the Town Hall Annex.

### **Approval of Minutes**

The Board approved the Minutes from March 31, 2014 as written

Scott said there is going to be a meeting with himself, the Recreation members, Mike and our landscaper to make a checklist of what needs to be done.

Ben Haubrich said the Greenfield Perambulation is due this year and Francestown is the older Town.

**NEXT BOARD OF SELECTMEN MEETING:** Tuesday May 6 at 6:00 p.m.

**ADJOURNMENT:** Betsy adjourned the meeting at 6:32 p.m.

Respectfully Submitted by Wendy Brien-Baker

Approved on May 12, 2014

---

Board of Selectmen Chair Betsy Hardwick

---

Selectman Scott S. Carbee

---

Selectperson Abigail Arnold